

Curriculum Instruction Committee Agenda

Contra Costa College

2600 Mission Bell Drive, San Pablo, California 94806

Monday, April 27, 2020

2:15 pm – 4:00 pm

Time	Item #	Description
2:15-2:20	A	CALL TO ORDER with Introduction of Guests
	1	CIC Chair: Mark Wong Division Rep SES: Najia Azizi Division Rep LA: Anthony Gordon Division Rep LAVA: Lucile Beatty Division Reps NSAS: Jennifer Ounjian, Leslie Alexander SLO Coordinator: Brandy Gibson Senior Dean of Instruction (Ex-officio): Jason Berner Curriculum Specialist: Karen Ruskowski Nader Sharkes, Brianna Ayala, Jessica Le, Irena Stefanova, Mike Kilivris, Elisabeth Schwarz, Sherry Diestler
2:20-2:30	B	CONSENT AGENDA ACTION ITEMS
	1	Agenda: April 27, 2020 Lucille/ Anthony
	2	Minutes: April 13, 2020 Leslie/Najia
	3	CHIN-120 First-Semester Mandarin Distance Education: Update request to add fully online to existing DE Supplement.
	4	CHIN-121 Second-Semester Mandarin Distance Education: Update request to add fully online to existing DE Supplement.
	5	ENGL-002B Critical Thinking Through Literature Non-Substantial: Update COR textbook year and edition to 2020- 3 rd Edition.
	6	ENGL-001C Critical Thinking and Advanced Composition Non-Substantial: Add textbook to COR- Author: Barnet, Bedau, and O'Hara / Title: Critical Thinking , Reading , and Writing / Publisher: Macmillan / Year: 2020 / 10 th Edition
	7	ART-191 History of Art: Renaissance to Contemporary Non-Substantial: updated the textbook publishing year to 2017- 6 th edition.
	8	ART-258 Digital Photography: Intermediate I Non-Substantial: updated the textbook publishing year to 2016- 12 th edition.
	9	MEDIC-227 Clinical Practicum Experience II Course Deletion: Our accreditation organization only requires students to complete 180 practicum hours. Currently our MEDIC 226 course (the prereq for 227) covers that with 189 practicum hours. Deactivating the 227 course will alleviate the strain on our clinical partner sites, on students who miss prerequisite courses and on the program's placement efforts. Modifications to the Medical Assisting degree are on the non-consent agenda below.
	10	MEDIC-226 Clinical Practicum Experience I Non-Substantial: Update course description. From: "The lab portion of this course requires students to attend 16 hours per week at a healthcare facility..." To: "The lab portion of this course requires students to attend 189 hours at a healthcare facility..."
2:30-3:50	C	NON-CONSENT AGENDA ACTION ITEMS
	1	SPCH-160B Forensics

Time	Item #	Description
		Non-Substantial: Content Review: Changing lab hours to all Lab hours by arrangement. Currently the large block of time is a hindrance to registering for the course. <i>(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)</i>
	2	MUSIC-171A Continuing Voice: Diction Non-Substantial: Content review. Textbook updated, prerequisite of MUSIC 102 added, assignments updated, and content review form attached. <i>(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)</i>
	3	AUSER-801N Snap-on Scanner Operation New Course: Noncredit. 8 Hours Lab. Discipline: Automotive. Course is part of a planned non-credit certificate in VERUS scan tool operation. <i>(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)</i>
	4	AUSER-802N Snap-on Lab Scope Operation New Course: Noncredit. 8 Hours Lab. Discipline: Automotive. Course is part of a planned non-credit certificate in VERUS scan tool operation. <i>(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)</i>
	5	LIBST-110A Library and Information Research Skills Non-Substantial: Content Review. Update methods of evaluation, methods of instruction, SLOs, and out of class assignments. <i>(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)</i>
	6	ART-160 Portrait Photography New Course: Credit Degree Applicable. 3 Units. 36 hours lecture/54 hours lab. Prerequisite: ART-158. Discipline: Art. Requesting CSU transfer. <i>(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)</i>
	7	MEDIA-101 Digital Media Basics New Course: Credit Degree Applicable. 3 Units. 36 hours lecture/54 hours lab. Discipline: Media. Requesting CSU transfer. <i>(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)</i>
	8	MUSIC-103 Voice: History of Singing New Course: Credit Degree Applicable. 3-4 Units. 54 hours lecture, 0-54 hours lab by arrangement. Discipline: Music. Requesting CSU/UC transfer. <i>(This course was tabled on the 4/13/20 CIC agenda, due to lack of time.)</i>
	9	Medical Assisting – Associate in Arts Degree Non-Substantial: Remove MEDIC-227 (3 units) from required course list, update overall degree units from 50.7 to 47.7 units.
	10	Spanish – Associate in Arts Degree for Transfer (AA-T) Non-substantial: Updates to this transfer degree were approved by CIC on 3/9/20. After review by the State Chancellor’s office, the following revisions were requested: Correct major units to 23 units (from 19-23 units) and update double count units. Also, SPAN-230 was added to the TMC that was approved by CIC, but was missing from the Narrative and the CIC agenda/minutes.
	11	Philosophy- Associate in Arts for Transfer Degree (AA-T) Non-Substantial: CIC approved the addition of several optional courses to Lists B&C of this transfer degree on 3/9/20. Shortly thereafter, PHILO-200 was approved for IGETC Area 3B (making it eligible for List C as well) and PHILO-130 was approved for IGETC Area 1B (which would alter the double count units on the TMC). Because the 3/9/20 updates hadn’t yet been reviewed by the State Chancellor’s Office, the proposal was withdrawn and will be resubmitted to include the above mentioned changes.
	12	CULIN-095E Catering Laboratory for CULIN-131

Time	Item #	Description
		New Course: Degree Applicable. 1 unit. 54 laboratory hours by arrangement. Discipline: CulinaryArts.
	13	CULIN-095F Catering Laboratory for CULIN-230 New Course: Degree Applicable. 1 unit. 54 laboratory hours by arrangement. Discipline: Culinary Arts.
	14	CULIN-095G Catering Laboratory for CULIN-231 New Course: Degree Applicable. 1 unit. 54 laboratory hours by arrangement. Discipline: Culinary Arts.
	15	CULIN-131 Introduction to Pastry Product Preparation Non-Substantial: Content review. Added lab content. Changed co-requisite to CULIN-095E (from one of any CULIN-095A-D courses). Adjust out of class assignment hours.
3:50-3:55	D	DISCUSSION ITEMS
	1	Managing the CIC proposal queue (ongoing)
2:55-4:00	E	PRESENTATIONS FROM THE PUBLIC
4:00	F	ADJOURNMENT – next meeting will be May 11 via Zoom

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN